

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 8th November 2010		Reports required by 20th October 2010	
Session 1 Inquiry on Gypsy and Travellers site provision within Leeds	To consider the progress made by the Board's Working Group with regard to this inquiry and to receive notes of meeting/s of the working group.	The terms of reference for this inquiry were considered by the Scrutiny Board on 11 th October 2010.	RP
Formal Responses to Previous Scrutiny Inquiries	To consider the formal response to the Board's inquiry into Worklessness.	To be considered after the spending review announcement. This report to be referred to a Member Working Group comprising Cllrs Anderson, G Hyde, R Grahame, Mulherin and Ewens. The Director would like to report on this to the full Scrutiny Board on 13 th December 2010 .	
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
Strategic Plan and Business Plan Documents	All Scrutiny Boards to receive the Strategic and Business Plans priorities.	This item has been deferred pending the outcome of the Government spending review on 20th October 2010.	RP

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 13th December 2010		Reports required by 24th November 2010	
Session 2 - Inquiry on Gypsy and Travellers site provision within Leeds	To consider the Working Group's draft report and recommendations on gypsy and travellers site provision within Leeds.	The terms of reference for this inquiry were considered by the Scrutiny Board on 11 th October 2010.	RP
Vision, LSP and Business Plan priorities	All Scrutiny Boards to be engaged in the target setting process, linked to the LSP and Business Plan priorities.	Subject to new government LAA requirements not yet known.	RP
Performance Management	To consider Quarter 2 information for 2010/11 (July-Sept).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
Formal Responses to Previous	To consider the formal response to the Board's previous inquiry into Integrated Offender Management.		
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
Inquiry on acquisitive crime with focus on domestic burglary	To invite the relevant groups to attend the Board to talk about the Board's proposed inquiry		

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 17th January 2011		Reports required by 21st December 2010	
Inquiry on acquisitive crime with focus on domestic burglary	To consider terms of reference for an inquiry on high levels of burglary in parts of the city	Improvement priority creating safer environment by tackling crime Crime and Disorder responsibility	RP
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR
Vision, LSP and Business Plan priorities	Agree composite response to go to Executive Board.	This could be moved to the February Board meeting	RP
Variances against Departmental Budget	To receive a report on variiances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variiances against the departmental budget for the main vote heads.	PM
Meeting date: 14th February 2011		Reports required by 26th January 2011	
Variances against Departmental Budget	To receive a report on variiances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variiances against the departmental budget for the main vote heads.	PM

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 14th March 2011		Reports required by 23rd February 2011	
Performance Management	To consider Quarter 3 information for 2010/11 (Oct-Dec)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
Meeting date: 11th April 2011		Reports required by 23rd March 2011	
Annual Report	To agree the Board's contribution to the annual scrutiny report		
Variances against Departmental Budget	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM

Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

PM – Performance management

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Suggested Areas for Scrutiny Currently Unscheduled			
Procurement of the Grounds Maintenance Contract for 2011	To continue to oversee the procurement process for the new grounds maintenance contract.	The Board produced an interim Statement in January 2010 with a view to continuing to oversee the procurement of the new grounds maintenance contract.	RP
Future options for Council Housing	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board last year.	RFS
Vacant Housing	To consider a report on vacant housing	To determine whether the Board wishes to undertake a review of this matter	RP